



Committee and Date
Strategic Licensing
Committee

16 March 2011
10.00am

Item

8

Public

CCTV IN LICENSED VEHICLES

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Purpose of Report

To agree the Council's policy in relation to CCTV in licensed vehicles and to inform the Committee of the procedure to be followed for the installation of CCTV cameras in licensed vehicles.

Recommendations

A. That the Strategic Licensing Committee establishes the Council's policy in relation to CCTV in licensed vehicles as:

'Individuals or operators are permitted to install a CCTV camera in a licensed vehicle, in accordance with the appropriate legal framework, but they should first notify the Council of their intention to do so.'

B. That the guidance detailed in Annex A of this report be noted.

Report

1. The Council's existing hackney carriage and private hire vehicles policy permits drivers to install CCTV cameras in licensed vehicles.
2. Images that are captured by CCTV are covered by the Data Protection Act 1998 and the enforcing body is the Information Commissioner's Office. In order to assist businesses and organisations who routinely capture images of individuals on their CCTV equipment, the Information Commissioner has published a code of practice which provides good practice advice (CCTV Code of Practice, revised edition 2008). The code helps ensure that devices are installed correctly and that the controller remains within the law.
3. It would be for the driver/operator of a licensed vehicle to ensure that correct procedures have been followed, prior to the installation of a CCTV device. Officers have prepared an advice note for drivers which give details of how to obtain the Information Commissioner's code of practice; how to notify them that images are being collected and the costs involved. This advice note is detailed in Annex A of this report.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Existing hackney carriage and private hire policies

CCTV code of practice (revised edition 2008) – Information Commissioner's Office

Human Rights Act Appraisal

None.

Environmental Appraisal

Not applicable.

Risk Management Appraisal

Not applicable.

Community / Consultations Appraisal

Shropshire Council's Information Governance Officer

Cabinet Member

Cecilia Motley

Local Member

Not applicable

Appendices

Appendix A – CCTV in licensed vehicles